

MINUTES
OF THE REGULAR MEETING OF THE
WESTEND REGIONAL SEWAGE SERVICES COMMISSION
IN THE PROVINCE OF ALBERTA,
HELD IN THE COUNCIL CHAMBERS
ON WEDNESDAY, MARCH 20, 2024, AT 9:30 AM

PRESENT Chair Barry Crane, Vice-Chair Cindy Holladay, Director Heather Thomson
Director at Large Ted Bain
Treasurer Liza Zeer, Secretary Verna Staples

Diamond Valley Staff Operator Terry Orum

MPE Representatives Jill Hardy

REGRETS None

CALL TO ORDER and PRESENTATIONS

Vice Chair Cindy Holladay called the meeting to Order at 9:39 a.m. and chaired the meeting.

Chair Barry Crane arrived at 9:39 a.m.

AGENDA - Addenda and Adoption

Adoption of the Agenda for the Regular Meeting of the Westend Regional Sewage Services Commission held on March 20, 2024

Moved by Chair Barry Crane that the Commission adopt the Agenda for the Westend Regional Sewage Services Commission meeting held March 20, 2024, as presented.

**WRSSC Res.
2024-013**

MOTION CARRIED

ADOPTION OF MEETING MINUTES

Minutes of the Regular Meeting of Westend Regional Sewage Services Commission held February 21, 2024.

Moved by Director Heather Thomas that the Commission adopt the Minutes of the Regular Meeting of the Westend Regional Sewage Services Commission held February 21, 2024, as presented.

**WRSSC Res.
2024-14**

MOTION CARRIED

Minutes of the Special Meeting of the Westend Regional Sewage Services Commission held February 28, 2024

Moved by Director at Large Ted Bain that the Commission adopt the Minutes of the Special Meeting of the Westend Regional Sewage Services Commission held February 28, 2024, as presented.

**WRSSC Res.
2024-15**

MOTION CARRIED

DELEGATIONS

Avail LLP

- presenting the 2023 (draft) Audited Financial Statements

Darren Adamson of Avail CPA presented the 2023 (draft) Audited Financial Statements.

Moved by Director Heather Thomson that the Commission accept the 2023 Audited Financial Statements as presented.

**WRSSC Res.
2024-16**

MOTION CARRIED

ADMINISTRATIVE REPORTS

MPE Report

- Jill Hardy presented the MPE Report.

Operator's Report

- Operator Terry Orum presented the Operator's Report.

Secretary/Treasurer Report

- Treasurer Liza Zeer presented the Secretary/Treasurer Report.

Moved by Chair Barry Crane that the Commission request that Administration begin preparing a Lagoon Update Presentation for a future Town of Diamond Valley Regular Council Meeting.

**WRSSC Res.
2024-17**

MOTION CARRIED

FINANCIAL REPORTING

No items to discuss

NEW BUSINESS

No items to discuss

CORRESPONDENCE

No items to discuss

NOTICES OF MOTION

None submitted

ROUND TABLE DISCUSSION

Operator Terry Orum left the meeting at 11:05 a.m.

CLOSED MEETING

Lagoon Project Update - FOIP 25(1)(c)

Moved by Chair Barry Crane that the Commission move into a Closed Meeting at 11:06 a.m. to discuss the Lagoon Project Update, in accordance with section 25(1)(c) of the *Freedom of Information and Protection of Privacy Act*.

**WRSSC Res.
2024-18**

MOTION CARRIED

Moved by Chair Barry Crane that the Commission revert to an Open Meeting at 11:30 a.m.

**WRSSC Res.
2024-19**

MOTION CARRIED

ADJOURNMENT

The meeting was Adjourned at 10:17 a.m.



Cindy Holladay, Vice Chair



Verna Staples, Secretary

